**Part I: General Information**

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| --- | --- |
| **Required Entry** | **Description** |
| **Program:** | TechVision Corporation’s Corporate Digital Transformation  Program |
| **Date:** | 1 May 20xx |
| **Submitted by:** | Priya Simpson |
| **Projects Included:** | 1. AI-Powered HR Management 2. Cloud Migration 3. CRM System Development 4. Cybersecurity Enhancement |
| **Program Manager:** | Priya Simpson |
| **Executive Sponsor:** | Emily Zhang |

**Part II: Program Objectives**

* The Corporate Digital Transformation Program aims to modernize TechVision’s core

business processes through the implementation of AI-driven solutions and the migration of systems to the cloud.

* The program is focused on achieving operational efficiencies, enhancing customer engagement, reducing IT infrastructure costs, and improving security and compliance standards.

**Part III: Current Program Health**

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| --- | --- | --- | --- | --- |
| **Project**  (List Each Project) | **Scope Status** | **Schedule Status** | **Budget Status** | **Status Codes** |
| AI Powered HR  Management | **Green** | **Yellow** | **Green** | **Green**  **(On Track)** |
| Cloud Migration | **Green** | **Red** | **Red** | **Yellow**  **(Minor Issues)** |
| CRM System Development | **Yellow** | **Yellow** | **Green** | **Red (Needs**  **Attention)** |
| Cybersecurity  Enhancement | **Green** | **Green** | **Yellow** | **Blue**  **(Not Started)** |

|  |  |  |
| --- | --- | --- |
| **Program Aggregate**  **Status** | **Yellow** | **White**  **(Unknown)** |

**Part IV: Help Needed**

**Note:** Urgency levels: Must Have, Should Have, Nice to Have

|  |  |  |
| --- | --- | --- |
| **Project** | **Help Needed** | **Urgency Level** |
| Cloud Migration | Vendor delays in cloud service setup | Must Have |
| AI-Powered HR  Management | Additional AI training resources for HR  staff | Should Have |
| CRM System Development | Integration support with existing  platforms | Must Have |

**Part V: Urgent Program-Level Risks:** (Note: List only high probability and impact risks)

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** | **Risk** | **Impact** | **Mitigation Plan** |
| Cloud Migration | Vendor delays are  affecting the timeline | High – Delaying the entire program | Escalate to vendor management, identify  alternative vendors |
| CRM System Development | Integration issues with existing systems | Medium – Slows development  progress | Assign dedicated integration specialists,  conduct additional testing |
| Cybersecurity Enhancement | AI tools may not detect all threats | High – Security breach potential | Hybrid model combining AI and manual detection,  additional testing phases |

**Part VI: Program-Wide Issues**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** | **Issue** | **Issue Lead** | **Status** |
| Cloud Migration | Delay in setting up  cloud infrastructure | IT Director (Sandra  Patel) | In Progress |
| CRM System Development | Difficulty integrating CRM with existing  systems | Sales Director (Michael Brown) | Escalation Required |
| Cloud Migration | Delay in setting up  cloud infrastructure | IT Director (Sandra  Patel) | In Progress |

**Part VII: Program Decisions:** List all key decisions impacting the program and status

|  |  |  |
| --- | --- | --- |
| Key Decision | Impact | Status |
| Implement a hybrid security  model for Cybersecurity | Ensures both AI and manual  monitoring | Approved |
| Allocate additional budget to  Cloud Migration | Required to cover vendor  delays | Pending Approval |
| Extend the timeline for CRM  System Development | Adjusting for integration  complexities | Approved |